

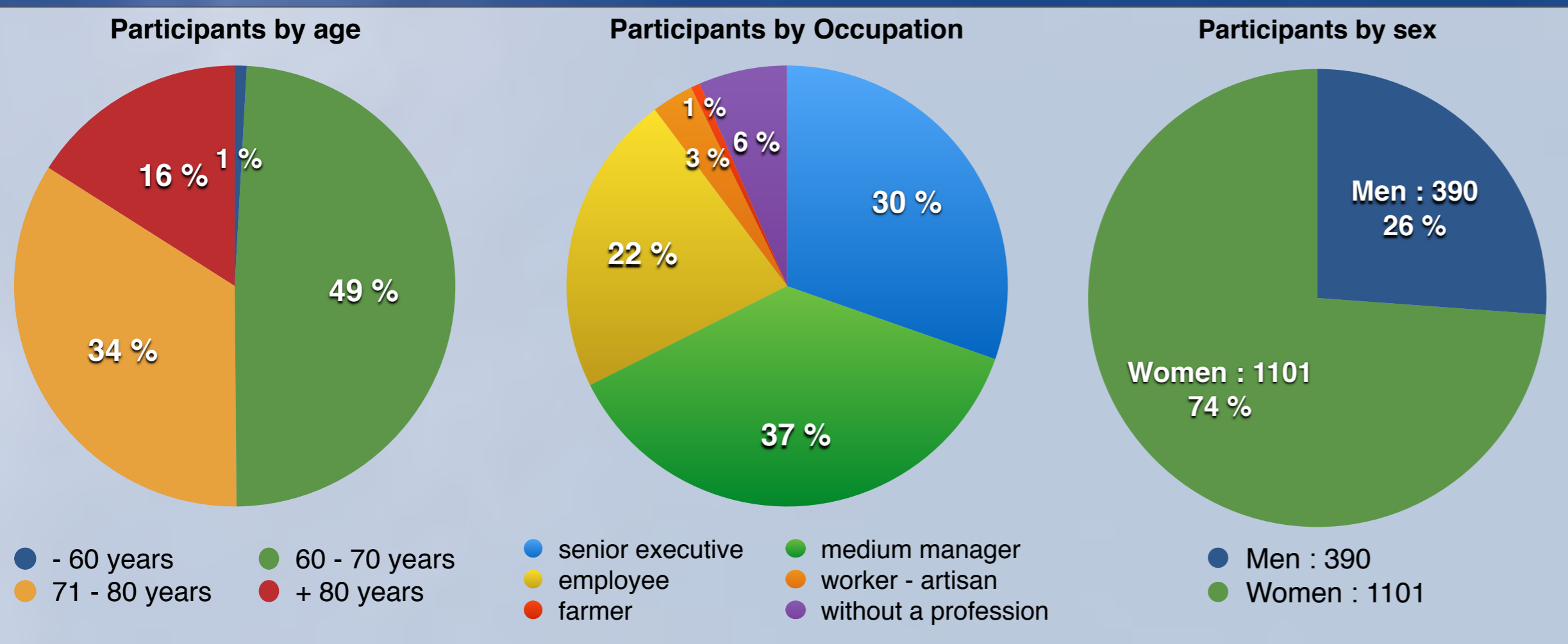
HOW TO CREATE UNIVERSITY OF THE THIRD AGE



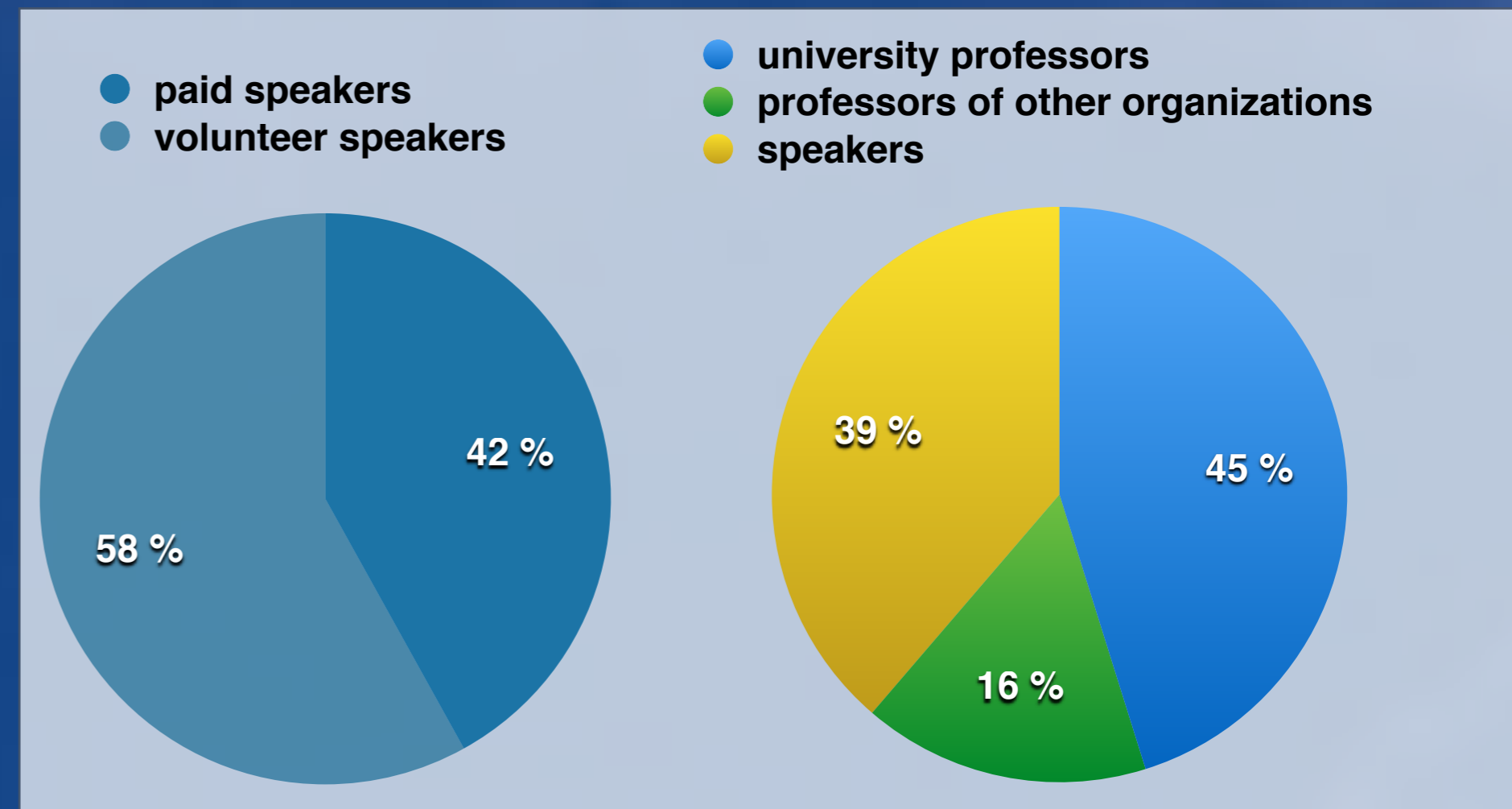
International Association of Universities of the Third Age

I - IDENTIFY PARTICIPANTS AND PROFESSORS

1- Participants



2- professors



II - PREPARE PROGRAMS

1- conferences

periodicity → 2 times per week

academic fields → history, economics, classical literature, geography, law ...

Examples: « Images de femmes chez PROUST », « Toulouse du grand village à la Métropole », « Phénomènes aérospatiaux non identifiés », « histoire des prix Nobel français », « Le plaisir » ...

2- Workshops

- Legal workshops with notaries (inheritance, taxation, housing ...)
- Computer workshops: Word, Excel, Powerpoint ...
- Workshops languages: Spanish, French, English
- Genealogy Workshops
- Reading workshops

3- Physical activities

- Adapted Gymnastics: 2 times a week
- walks oxygenation

4- leisure activities

- Social networks: FaceBook
- choral singing
- Nature discovery
- Winter and summer sports (eg Golf, Cross Sky)

III - MAKE PROVISIONAL BUDGET

EXPENDITURE

- depreciable equipment
- renting premises
- supplies
- paper Supplies
- Supplies reprographies
- books for a library
- Advertising costs / communications
- National and international contributions
- Stewardship Fee (postal, internet, phone)
- Cultural tours Fees
- Speakers Payments
- secretarial expenses
- financing expenses

REVENUE

- Contributions - Depending on the country, contributions are variable, the average is around 100 € per year.
- Other income (workshops excursions, group meals)
- Subventions
 - University
 - Local authorities
 - Ministries
 - And the European Union

IV - CHOOSE LEGAL STATUS

associative

private

Public

V - AGENDA - PROGRAMMING

6 months of preparation					
M 1	M 2	M 3	M 4	M 5	M 6
ADOPTION OF THE STATUTES					
PREPARATION OF PROGRAMS					
PREPARATION OF PROVISIONAL BUDGET					
RESERVING CLASSROOMS AND PROFESSORS					
INSCRIPTIONS					

INFORMATION

Prepared by

Amira MOHAMMED LAGRAA
Yiyao DONG

Under the direction of

Professor François VELLAS
Président of IAUTA

www.aiu3a.com

secretariat.aiuta@gmail.com